

Certified Green Home Appraiser Program

Differentiate yourself from other appraisers with a new professional certification offered by McKissock Learning. By becoming a **Certified Green Home Appraiser (CGHA)** you will have demonstrated that you have acquired advanced knowledge and ability to appraise green and high-performance homes. The CGHA certification program teaches various appraisal methodology and valuation considerations, technical skills, and professional skills specific to appraising green residential properties.

Benefits of a CGHA certification:

- Become more confident when appraising green and high-performance dwellings.
- Expand your opportunities for specialized assignment types.
- Be recognized as a credentialed expert in appraising green and high-performance homes.
- Expand your exposure to potential clients through a publicly available registry of green certified appraisers.
- Earn appraisal CE credit* on all required certification courses.

*The North Carolina Appraisal Board does not grant continuing education credit for courses less than 3.5 hours. The 3-hour course can be completed as a non-credit course to meet the CGHA certification requirements.

Why pursue this certification?

Although this certification is voluntary, earning a CGHA certification demonstrates professional expertise in appraising green and high-performance homes thereby opening more appraisal opportunities in this special niche. Real estate appraisal is a profession that requires resolve and commitment as outside forces attempt to reduce the importance of a valuation performed by an expert. Despite these challenges, you can remain passionate about the appraisal profession by providing valuation services for complicated real estate properties such as green and high-performance homes. A credible high-performance home valuation cannot be accomplished by a non-appraiser, through a hybrid valuation product, or by an inexperienced appraiser with an unrealistic turn time and fee.

How does this certification compare to widely recognized appraisal designations?

Designations from a professional organization demonstrate general appraisal knowledge and expertise. Certificates offer concentrated academic achievement for appraisers looking to enhance a specific set of skills or fill a knowledge gap. Earning a certificate demonstrates your proficiency in

a special niche—appraising custom green and high-performance homes. This certification is similar to specialty accreditation offered in other professions such as real estate, healthcare, human resources, and insurance.

What is required to achieve the CGHA certification?

1) Register as a candidate for the CGHA designation program by completing the Candidacy Application, signing the Confidential Agreement, and paying the application fee. To be eligible for the program, you must be currently licensed as a Certified Residential Appraiser or Certified General Appraiser in good standing.

2) Complete the following three courses—which are approved for a total of 14 credit hours).

- Green Building Concepts for Appraisers—7 hours.
- Valuation of Green Residential Properties—4 hours.
- Valuation of Residential Solar—3 hours *

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3) Pass the comprehensive Demonstration of Knowledge Exam.

Note: The entire program including course completion and successful completion of the Demonstration of Knowledge Exam must be completed within one year of starting the first green home appraisal course.

How much does the certification program cost?

The total course fees are \$400.97, when courses are purchased individually, the application fee (which includes fees for the exam and all application documents) is an additional \$215.00 for a total of \$615.97. Our **Certified Green Home Appraiser Package** is a convenient way to purchase all courses and the application fee all at once for \$575. However, if you're an Unlimited Learning Membership customer then the entire value (application fee, courses, and exam fee) is included in your membership already!

What are the steps to achieve the CGHA certification?

STEP 1: Select the candidacy application, titled: Certified Green Home Appraiser Application. The application and agreement are a combined form and are accessible under your McKissock Learning account, as a course product in "My Courses" on the McKissock Learning website.

If you have purchased our Certified Green Home Appraiser package, the application is included. **Note:** there is a one-year time frame to complete the certification program based on the date the first course is started.

STEP 2: Successfully complete the three required CGHA appraisal courses.

STEP 3: Within 2 business days after successful completion of all three required courses and completion of a qualifying candidacy application, the CGHA Demonstration of Knowledge Exam will be placed in your account.

STEP 4: The CGHA Demonstration of Knowledge Exam will be downloaded as a course product in “My Courses” on the McKissock Learning website. **Note:** you will have a **maximum of 30 days** to complete the Demonstration of Knowledge Exam from the time the exam is opened unless the one year certification deadline comes sooner in which case the exam must be complete by that date.

STEP 5: Take the Demonstration of Knowledge Exam. There are two parts to this requirement. One is an online multiple-choice exam, and the other is submission of a PV Value® report for grading. You must complete your exam and submit your PV Value® report as instructed before the 30-day exam deadline.

STEP 6: After successfully passing the Demonstration of Knowledge Exam, you will receive instructions on how to download your CGHA certificate. This accreditation must be renewed every two years based on the date you are awarded the certification.

Your CGHA certification is valid for two years, and can be renewed by completing a 4-hour recertification course and paying the renewal fee. If you think you want to pursue this certification, make sure to plan ahead to ensure you can complete the three courses and the exam within a one-year time frame. If you know you would like to pursue the CGHA certification, we encourage you to purchase the Certified Green Home Appraiser package (or purchase the three courses and the application if you are an Unlimited Learning Membership customer), complete the application, and then start to take the required courses. It is recommended that you apply for this program immediately, however, you may apply after you complete any or all of the three certification courses. Keep in mind the one-year maximum time frame from the start date of the first certification course.

Does the CGHA certificate expire?

Yes, the CGHA certification expires after two years, but can easily be renewed.

How do I renew my CGHA certification?

Those who wish to renew their CGHA certificate must be actively licensed as a Certified Residential or Certified General appraiser in good standing and successfully complete a 4-hour recertification course prior to the expiration of the certificate holder's two-year cycle and pay a renewal fee of \$149.00 (all-inclusive fee). The recertification course is eligible for appraisal CE credit.

How much is the renewal fee?

The renewal fee for recertification is \$149.00 which includes the recertification course fee. The recertification fee is included in your Unlimited Learning Membership, if you are a member at the time of recertification.

When will the recertification course be available?

The recertification course will first be available the summer of 2023 and will be updated thereafter on a biennial basis. The second generation of the recertification course will be available the summer of 2025. The purpose of the recertification course is to share new technology and features, trend changes, and a refresher on the certification courses' key objectives.

May I take these green home appraisal courses as CE credit without committing to the CGHA certification program?

Yes, you may enroll and take one, two, or all three of these courses for appraisal CE credit* and not pursue the CGHA certification. If after completing the three courses, you wish to apply for the CGHA certificate, you certainly may do so—just keep in mind the one-year time frame to complete the courses and the Demonstration of Knowledge Exam. Note: It is more cost advantageous to take advantage of becoming a member and receiving access to these and other benefits for one low fee.

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May I substitute a course to meet the mandatory certification course requirements?

No. Only those courses specifically listed as the three mandatory certificate courses can be accepted toward obtaining this certificate.

What is the Demonstration of Knowledge Exam?

The Demonstration of Knowledge Exam consists of two parts. Part One is a comprehensive test containing 50 multiple choice questions to assess your comprehension of the concepts of appraising

green homes and your ability to apply this knowledge to real-world appraisal problems. In Part Two, you will be required to prepare a PV Value® report on an example property and submit it for grading.